

# Missio Kids Policy - Summer 2022

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## General Policy

### Missio Kids

- Missio Kids is available starting at 9:50am.
  - The Nursery class is available from 9:50am until the end of service.
    - Parents/guardians are welcome to pick up their child for communion.
  - The PreK - Elementary class will begin in the classroom and join the service for communion.

### Safety in the Missio Kids Area

- This Area is behind the Check-In table and includes the MK bathroom.
- Children and volunteers must be checked in before entering the MK Area.
- Parents and siblings are allowed in the MK Area if their child/sibling is checked in and a volunteer gives them the 'okay'.
- The top half of both classroom doors must remain open at all times.
- The MK bathroom.
  - This bathroom is for kids who are checked in only.
  - Parents may help their checked in kids in the bathroom. Please use the main bathrooms if your kids aren't checked in yet.
  - If a parent isn't present to help a kid, volunteers can assist by setting up stepping stools, washing hands, etc. but must stay on the outside of the divider, keep the main bathroom door open, and may not help with pants/underwear.
  - If a kid cannot use the bathroom without assistance on the toilet, a parent must be called.
  - Volunteers are welcome to use the MK bathroom with the door fully closed.

### Leaving the Classroom

- If a volunteer needs to leave the classroom for any reason (bathroom, child emergency, etc.), the Check-In volunteer will cover their class.
  - If there is no Check-In volunteer, the volunteer from the other classroom will stand where they can see both classes until the other volunteer is able to return.

### No Food in the Classrooms

- Including doughnuts!
- Exceptions:
  - Water
  - Milk/formula in the Nursery.
  - Candy/snacks that are a part of the lesson in PreK – E.
    - An allergy notice will be placed on the Check-In table whenever food is involved in the lesson.

### Contacting Parents/Guardians During Service

- There are two ways to you may be contacted if your child needs you.
  - Planning Center Check-Ins.
    - You will get one of a few pre-written messages from the Planning Center App.

- Call or Text.
  - Your number is printed on the name tag of your child.
    - Our volunteers may use this to message/call you during service if need be.
      - Calling will be reserved for when you haven't responded to a text/Check-Ins message or for emergencies and time-sensitive needs.

## Check-In

### Security in the Missio Kids Area

- The Check-In volunteer will be the "Gatekeeper" of the Missio Kids Area.
- They will help/remind parents and kids to practice the rules.

### Security Tags for Nursery

- Please take the security tag printed with your baby/toddler's name tag.
- Starting June 19, this will be required for all children to be released from the Nursery.

### Contact Numbers & Important Info

- Please make sure we have your contact phone number (printed on the name tag) and any other important info about your child.
  - Let us know if your child has any allergies, needs, or medical conditions we should be aware of.

## Nursery

### No Shoes in the Nursery

- Even just to walk your child into the classroom.
- This is to create a clean space for babies to be on the floor.

### When a Baby/Toddler is Crying or Upset

- We will use comforting, curious, and empathic language:
  - Help them to put words to their experience by narrating what's happening/happened.
- We will offer physical comfort:
  - Hold them or their hand, pat or place a hand on their back, have them sit in a volunteer's lap, etc.
  - We will pay attention if they are signaling that they don't want physical support/touch.
- We will offer distraction:
  - Pull out a new toy, take them to the toy wall, engage them with other kids.
- If a kid is still crying and/or upset after a few minutes of trying to provide comfort, we will contact you.

### Diaper Changes

- Parents/guardians will be contacted if a baby needs a diaper change or a toddler needs a lot of assistance in the bathroom.
- Missio Kids volunteers may not change diapers or help with pants/underwear/getting on the toilet.

## Security Tags

- Before a child is released from the Nursery, we will check that the code on the child's name tag matches the code on the security tag you bring.
- This will be practiced with every family, even if we know you well!
- If you lose or forget to grab your child's security tag, we will either call the number on the child's name tag or have you tell us your phone number.

## PreK – Elementary

### Kids Start in the Classroom

- Starting Sunday, June 19 kids will start in the classroom at the beginning of service rather than in worship.

### Before the Lesson

- Coloring and toys will be available for kids before the lesson starts.
- When it's time to begin the lesson, everyone will help clean up.

### The Lesson

- The lesson will start shortly after service.
- The teacher will begin by introducing themselves and then reviewing the classroom rules.

### Classroom Rules

- Be kind and respectful to everyone.
  - Ways to be kinds and respectful:
    - Listen to each other - both kids and teachers!
    - Treat others the way you want to be treated.
    - Share God's love with each other with encouraging words, helping out, or showing forgiveness.
- Do not leave the classroom without permission from the teacher.
  - If you need your parents/guardian or need to use the bathroom, ask a teacher.
- No taking out toys or craft supplies without asking.
  - Anything in the cubbies or on the counter top is off limits unless a teacher gives you permission first.

### Kids Join Communion

- When the lesson is over, the teacher will have the kids line up.
- Around the beginning of the second song, the kids will follow the teacher in a line to the sanctuary to join communion.
- The teacher will stand in the back until each kid has found their parents/guardian.
  - It can be helpful to walk to the back of the sanctuary to collect your kids.
- All PreK – Elementary kids will return to service at this time.
  - Being a part of the main service during communion allows the kids to learn through adults modeling worship, prayer, and community.